

## **Job Opportunity: Regional Administrator**

---

The Tennessee Department of Children's Services (DCS) is the state's public welfare agency, overseeing child protective services, permanency and juvenile justice. DCS protects children who are victims of abuse or neglect and strengthens families through services that focus on family support and preservation. DCS staff responds to over 37,000 reports of child abuse and neglect a year and employees over 4,000 statewide.

### **Position**

DCS seeks a dedicated and innovated professional with proven leadership skills and experience in child welfare for the position of Regional Administrator (RA) for the Northwest Region. The RA will be responsible for overseeing all administrative and technical operations of child welfare and juvenile justice for the following 13 counties: Lake, Dyer, Obion, Weakley, Gibson, Crockett, Carroll, Henry, Benton, Stewart, Houston, Humphreys and Dickson.

### **Duties & Responsibility**

- Responsible for overall regional operations, including service delivery, and assuring that regional services are delivered timely, efficiently and are aligned with the defined strategic mission, goals and values of the agency.
- Responsible program/service delivery areas include: child protective services (CPS), multiple response system (MRS), foster care, adoption, juvenile justice, relative caregiver, resource parent support (RPS), Resource Management (i.e., placement services). Responsible for monitoring regional outcomes and data.
- Responsible for building and maintaining community relationships/partnerships with community and private partners including, private providers, courts, law enforcement, local school systems, community advocacy centers, medical/behavioral health professionals, district attorneys and other stakeholders and professionals to improve the quality and efficiency of the organization
- Responsible for regional administrative functions and partnering effectively with human resources, fiscal, budget, continuous quality improvement (CQI), etc.
- Other duties as assigned by Deputy Commissioner of Child Programs.

### **Education & Experience**

MSW (or equivalent human services degree) and at least 5 years child welfare/juvenile justice experience with at least 3 years of supervisory experience strongly preferred.

### **Desired Leadership Competencies**

Functional/Technical Skills	Decision Quality	Problem Solving
Conflict Management	Priority Setting	Action Oriented
Directing Others	Customer Focus	Building Effective Teams

**Send Resume to: [tracy.m.plaskett@tn.gov](mailto:tracy.m.plaskett@tn.gov)**

**Closing Date: Friday, January 15, 2016**

The State of Tennessee is an Equal Opportunity Employer